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**RODERICK M. SMITH**  
**FIRE CHIEF**

**MEMORANDUM**

**TO:** All Mobile Food Truck/Trailer Owners

**FROM:** City of Atlanta Fire Marshals Office

**DATE:** August 5, 2024

**SUBJECT: FEE FOR THE INPSECTION OF MOBILE FOOD TRUCKS/TRAILERS**

Over the years there has been an increase in requests and operations of Food Truck/Trailers in the City of Atlanta. Beginning September 1, 2024, a fee for all mobile food truck/trailer fire inspection requests will be applied. The current fee schedule, outlined in the City of Atlanta's Fire Prevention Code, Sec. 78-57, supports charging a minimum \$50.00 fee for any activity not listed on the fee schedule. Also, a \$25.00 processing fee will be added to the \$50.00 "General Inspection Fee" (total fee of \$75.00). To request an inspection for a City of Atlanta mobile food truck/trailer fire inspection for permit, please visit <https://www.atlantafirerescue.com>. From the website, select "Fire Inspections" and then "Request a Fire Inspection". Complete the online application and submit. An invoice will be sent to the email address provided on the application. Payment must be made online.

